

**Grammar**  
TRANSFORMATION OF  
SENTENCES

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**CBSE-X**

**GRAMMAR**



TRANSFORMATION  
 OF SENTENCES

**Dialogue Writing**

1. Read the paragraph given below and complete the dialogue that follows. Do any five. (5 marks)

The boss asked Mary why she hadn't sent the report on new products to the marketing department yet. Mary apologised and said that she was just going to send it. The boss then said that Mary was supposed to have sent the report the previous day. To this Mary replied that that was true but she was waiting for more information from the production department. The boss then asked Mary if she had received all the information that she needed. Mary replied saying that she had all the information she needed.

**Boss:** Mary, why (a) \_\_\_\_\_ to the marketing department yet?

**Mary:** I am sorry, Sir. I (b) \_\_\_\_\_ it.

**Boss:** But you (c) \_\_\_\_\_ it yesterday itself.

**Mary:** Yes, I was, but (d) \_\_\_\_\_ from the production department.

**Boss:** (e) \_\_\_\_\_ you need?

**Mary:** Yes, (f) \_\_\_\_\_.

2. Read the paragraph given below and complete the dialogue that follows. Do any five. (5 marks)

When A wished and asked B if he could please speak with Mayur, B apologised saying that Mayur was not there at that moment.

Then A asked B where Mayur had gone, to which B replied that Mayur had gone to the library. A continued the conversation and asked B when Mayur was likely to be back. To this B said that Mayur was likely to be back in two hours. Then A requested B to ask Mayur to return A's call on returning. B asked A for his phone number. A gave his number to B. B took the number and said that he would ask Mayur to give A a call when he returned and A thanked B for the same.

**A:** Hello, (a) \_\_\_\_\_ with Mayur, please?

**B:** Sorry, (b) \_\_\_\_\_ at the moment.

**A:** Where (c) \_\_\_\_\_?

**B:** (d) \_\_\_\_\_ to the library.

**A:** (e) \_\_\_\_\_ to be back?

**B:** He (f) \_\_\_\_\_ in two hours.



3. Read the paragraph given below and complete the dialogue that follows. Do any five. (5 marks)

Shyam greeted Rahul and asked how he was. Rahul thanked Shyam, said he was fine, and asked how Shyam was. Shyam thanked Rahul for asking after him, said he was fine, and then asked Rahul the time. Rahul told Shyam that it was only half past eight and also asked Shyam if he had finished the assignment. Rahul replied saying that he had not finished the assignment. He asked if Rahul would wait for him and that he would be ready in about five minutes. Rahul replied saying he would surely wait, with pleasure.

Shyam: Hi Rahul! (a) \_\_\_\_\_?

Rahul: (b) \_\_\_\_\_. Thank you. And you?

Shyam: Fine, thanks. What time is it?

Rahul: It is only half past eight. By the way, (c) \_\_\_\_\_?

Shyam: No, (d) \_\_\_\_\_. Will you wait for me? (e) \_\_\_\_\_ in about ten minutes.

Rahul: Sure, (f) \_\_\_\_\_.

4. Read the paragraph given below and complete the dialogue that follows. Do any five. (5 marks)

Annie is at her friend Karan's party. Rohan comes to introduce himself. He greets Annie, gives his name, and says that he is a friend of Karan. Annie says that it is nice to meet him and that Karan had told her about him. Rohan asks Annie if she works with Karan and what she does. Annie replies saying that she is a nurse and asks what Rohan does. Rohan replies saying that he works at a bank. Annie says that that is interesting.

Rohan: Hi, I am Rohan. (a) \_\_\_\_\_ of Karan.

Annie: Oh, nice to meet you. Karan (b) \_\_\_\_\_ about you.

Rohan: (c) \_\_\_\_\_, don't you? What do you do?

Annie: (d) \_\_\_\_\_. What about you?

Rohan: (e) \_\_\_\_\_.

Annie: That (f) \_\_\_\_\_.

5. Read the paragraph given below and complete the dialogue that follows. Do any five. (5 marks)

Tina asked Ram whether he had heard what the professor had said the previous day. Ram replied saying that he had missed that. Tina informed Ram that the professor had allotted the groups for the projects and given the topics to the groups. Ram asked if he and Tina were in the same group. Tina replied that that was right. Ram suggested that then the group should meet to divide the work on the project.

Tina : (a) \_\_\_\_\_ what the professor said yesterday?

Ram : No, (b) \_\_\_\_\_.

Tina : He (c) \_\_\_\_\_ for the projects and (d) \_\_\_\_\_ to the groups.

Ram : Are we in the same group?



Tina : Yes, (e) \_\_\_\_\_.  
 Ram : Then the group (f) \_\_\_\_\_ on the project.

6. Read the paragraph given below and complete the dialogue that follows. Do any five. (5 marks)

Rhea told Rhonda that she just couldn't believe that they were going to Colorado. Rhonda said that it was a great place to go to in summer. Rhea said that the trip was going to be fantastic. Rhonda said that they could go mountain biking there. To this Rhea asked if it would be safe. Rhonda replied saying that there would be other interesting activities to do too.

Rhea: I just (a) \_\_\_\_\_ to Colorado.  
 Rhonda: (b) \_\_\_\_\_ to go in the summer.  
 Rhea: This (c) \_\_\_\_\_ to be fantastic.  
 Rhonda: We (d) \_\_\_\_\_ there.  
 Rhea: (e) \_\_\_\_\_ safe?  
 Rhonda: There (f) \_\_\_\_\_ things to do too.

7. Read the paragraph given below and complete the dialogue that follows. Do any five. (5 marks)

Jai asked Raj how much tip to leave. Raj replied that none should be left. Jai asked why Raj was suggesting that. Raj said that the service was slow and the soup cold. Jai asked Raj if they should speak to the manager about it. To this Raj replied that was an excellent idea.

Jai: How much tip (a) \_\_\_\_\_?  
 Raj: None.  
 Jai: (b) \_\_\_\_\_ that?  
 Raj: The service (c) \_\_\_\_\_ and the soup (d) \_\_\_\_\_.  
 Jai: (e) \_\_\_\_\_ to the manager (f) \_\_\_\_\_?  
 Raj: Excellent idea.

8. Read the paragraph given below and complete the dialogue that follows. Do any five. (5 marks)

Jane said that Alice was very angry when the toaster she bought didn't work. Judy agreed with that. Jane said that Alice should have examined it thoroughly before she bought it. Judy said that Alice always acts too quickly and gets into trouble. Jane asked Judy if Alice's problem had got solved. Judy replied in the affirmative, saying that the toaster was replaced.

Jane: Alice was so angry when the toaster that she (a) \_\_\_\_\_.  
 Judy: She (b) \_\_\_\_\_.  
 Jane: She (c) \_\_\_\_\_ thoroughly before she bought it.  
 Judy: She always acts too quickly and (d) \_\_\_\_\_.  
 Jane: (e) \_\_\_\_\_ get sorted?  
 Judy: Yes, the toaster (f) \_\_\_\_\_.

9. Read the paragraph given below and complete the dialogue that follows. Do any five. (5 marks)

Tim asked Amy if she was able to sleep well. Amy thanked Tim for asking and said that she slept soundly as soon as she went to bed.

Tim said that the NBA fans were everywhere, making a lot of noise.

Amy replied saying that that was true, but she was used to it. Tim continued, saying that it had become a regular feature, to which Amy replied that fans would be fans.

Tim: (a) \_\_\_\_\_ to sleep well?

Amy: Thanks, (b) \_\_\_\_\_ to bed.

Tim: The NBA fans were everywhere (c) \_\_\_\_\_.

Amy: That is true. But (d) \_\_\_\_\_.

Tim: This (e) \_\_\_\_\_ a regular feature.

Amy: Fans (f) \_\_\_\_\_.

10. Read the paragraph given below and complete the dialogue that follows. Do any five. (5 marks)

The interviewer asked the candidate about his qualifications. The candidate replied that he had done his Hotel Management from the National Institute of Hotel Management. To the interviewer's enquiry as to whether he had any experience, the candidate said that he had worked in a hotel reception for one year. The interviewer then wanted to know whether he could speak any foreign language and the candidate informed him that he could speak English fluently and also knew French and German.

Interviewer: (a) \_\_\_\_\_ qualifications?

Candidate: (b) \_\_\_\_\_ from the National Institute of Hotel Management.

Interviewer: (c) \_\_\_\_\_ experience?

Candidate: (d) \_\_\_\_\_ for a year.

Interviewer: (e) \_\_\_\_\_ foreign language?

Candidate: I (f) \_\_\_\_\_. I also know French and German.

## Answers

### DIALOGUE WRITING

- Boss** : Mary, why haven't you sent that report on new products to the marketing department yet?

**Mary** : I'm sorry, Sir. I was just going to send it.

**Boss** : But you were supposed to have sent it yesterday itself.

**Mary** : Yes, I was, but I was waiting for more information from the production department.

**Boss** : Have you received all the information you need?

**Mary** : Yes, I have.



2. **A** : Hello, can I speak with Mayur, please?  
**B** : Sorry, he is not here at the moment.  
**A** : Where has he gone?  
**B** : He has gone to the library.  
**A** : When is he likely to be back?  
**B** : He is likely to be back in two hours.
3. **Shyam** : Hi Rahul! How are you?  
**Rahul** : I'm good. Thank you. And you?  
**Shyam** : Fine, thanks. What time is it?  
**Rahul** : It is only half past eight. By the way, have you finished the assignment?  
**Shyam** : No, I haven't finished the assignment. Will you wait for me? I will be ready in about ten minutes.  
**Rahul** : Sure, with pleasure.
4. **Rohan** : Hi, I'm Rohan. I'm a friend of Karan.  
**Annie** : Oh, nice to meet you. Karan has told me a lot about you.  
**Rohan** : You work with him, don't you? What do you do?  
**Annie** : I'm a nurse. What about you?  
**Rohan** : I work at a bank.  
**Annie** : That is interesting.
5. **Tina** : Didn't you hear what the professor said yesterday?  
**Ram** : No, I missed that.  
**Tina** : He allotted the groups for the projects and gave topics to the groups.  
**Ram** : Are we in the same group?  
**Tina** : Yes, that's right.  
**Ram** : Then the group should meet to divide the work on the project.
6. **Rhea** : I just can't believe we are going to Colorado.  
**Rhonda** : It is a great place to go in the summer.  
**Rhea** : This trip is going to be fantastic.  
**Rhonda** : We could go mountain biking there.  
**Rhea** : Would that be safe?  
**Rhonda** : There would be other interesting things to do too.
7. **Jai** : How much tip should we leave?  
**Raj** : None.  
**Jai** : Why do you suggest that?  
**Raj** : The service was slow and the soup was cold.  
**Jai** : Should we speak to the manager about this?  
**Raj** : Excellent idea.

8. **Jane** : Alice was so angry when the toaster that she bought didn't work.  
**Judy** : She certainly was.  
**Jane** : She should have examined it thoroughly before she bought it.  
**Judy** : She always acts too quickly and gets into trouble.  
**Jane** : Did her problem get sorted?  
**Judy** : Yes, the toaster was replaced.
9. **Tim** : Were you able to sleep well?  
**Amy** : Thanks, I slept soundly as soon as I went to bed.  
**Tim** : The NBA fans were everywhere making a lot of noise.  
**Amy** : That is true. But I am used to it.  
**Tim** : This has become a regular feature.  
**Amy** : Fans will be fans.
10. **Interviewer**: What are your qualifications?  
**Candidate** : I have done Hotel Management from the National Institute of Hotel Management.  
**Interviewer**: Do you have any work experience?  
**Candidate** : I have worked in a hotel reception for a year.  
**Interviewer**: Can you speak any foreign language?  
**Candidate** : I can speak English fluently. I also know French and German.

## Reporting Dialogue

1. Read the conversation given below and complete the paragraph that follows. Do any five. (5 marks)

**Ashik** : Hello Alam! How are you?  
**Alam** : Not so good.  
**Ashik** : Why? What is wrong?  
**Alam** : Just a bit nervous. How are you getting on with your studies?  
**Ashik** : My preparation is going as planned.  
**Alam** : That is wonderful.

Ashik wished Alam and (a) \_\_\_\_\_. Alam replied that (b) \_\_\_\_\_. Ashik (c) \_\_\_\_\_. Alam said that (d) \_\_\_\_\_ and asked how Ashik's studies were getting along. Ashik said that (e) \_\_\_\_\_ as planned. Alam said that that (f) \_\_\_\_\_.

2. Read the conversation given below and complete the paragraph that follows. Do any five. (5 marks)

**Student** : May I come in, sir?  
**Headmaster** : Yes, come in.  
**Student** : Good morning, sir.



**Headmaster** : Good morning. What do you want?  
**Student** : Sir, I had to collect my transfer certificate.  
**Headmaster** : It is with the head clerk.

The student asked the headmaster for permission (a) \_\_\_\_\_. The headmaster (b) \_\_\_\_\_ in. The student then (c) \_\_\_\_\_ a good morning. The headmaster wished the student a good morning and (d) \_\_\_\_\_. The student said that (e) \_\_\_\_\_. The headmaster said that (f) \_\_\_\_\_.

**3. Read the conversation given below and complete the paragraph that follows. Do any five. (5 marks)**

**Sujon** : Hello Rajib, how are you?  
**Rajib** : I am fine and what about you?  
**Sujon** : I am fine too.  
**Rajib** : What is your career plan?  
**Sujon** : I want to be a doctor. What about you?  
**Rajib** : I want to be an English teacher.

Sujon wished Rajib and (a) \_\_\_\_\_. Rajib said that (b) \_\_\_\_\_. Sujon replied saying that (c) \_\_\_\_\_. Rajib asked Sujon about (d) \_\_\_\_\_. Sujon said that he wanted to be a doctor and, in turn, asked (e) \_\_\_\_\_. Rajib replied saying that (f) \_\_\_\_\_.

**4. Read the conversation given below and complete the paragraph that follows. Do any five. (5 marks)**

**Nasrin** : I want to improve my command over the English language.  
**Shila** : For that you need to do a lot of reading in English.  
**Nasrin** : I lose confidence when I have to speak in English and start fumbling.  
**Shila** : You must practice speaking English with your friends.  
**Nasrin** : Thank you for your suggestion.  
**Shila** : Welcome.

Nasrin said she (a) \_\_\_\_\_ over the English language. Shila said that for that she (b) \_\_\_\_\_. Nasrin said that she (c) \_\_\_\_\_. Shila suggested to Nasrin (d) \_\_\_\_\_. Nasrin thanked Shila (e) \_\_\_\_\_ to which Shila said that (f) \_\_\_\_\_.

**5. Read the conversation given below and complete the paragraph that follows. Do any five. (5 marks)**

**Shopkeeper** : May I help you?  
**Customer** : Yes.  
**Shopkeeper** : What do you want to buy?  
**Customer** : I want to buy a pair of sports shoes.



**Shopkeeper** : I have just the right pair for you. Try these please.

**Customer** : Oh, these shoes are so nice. I'll buy them.

The shopkeeper asked the customer if (a) \_\_\_\_\_. The customer (b) \_\_\_\_\_ affirmative. The shopkeeper then asked the customer (c) \_\_\_\_\_. The customer said that (d) \_\_\_\_\_. The shopkeeper said that (e) \_\_\_\_\_ requested him to try them. The customer said that the shoes were very nice and that (f) \_\_\_\_\_.

**6. Read the conversation given below and complete the paragraph that follows. Do any five. (5 marks)**

**Anis** : Hello Rakib, how are you?

**Rakib** : I am fine and you?

**Anis** : I am fine too.

**Rakib** : What were you reading about?

**Anis** : The importance of planting trees.

**Rakib** : Trees save us from floods and many other natural calamities.

Anis wished (a) \_\_\_\_\_. Rakib said that he was fine and asked Anis (b) \_\_\_\_\_. Anis said that he was (c) \_\_\_\_\_. Rakib wanted to know (d) \_\_\_\_\_. Anis said that (e) \_\_\_\_\_ trees. Rakib said that (f) \_\_\_\_\_ and many other natural calamities.

**7. Read the conversation given below and complete the paragraph that follows. Do any five. (5 marks)**

**Student** : I would like to buy some books.

**Bookseller** : Which ones?

**Student** : Here is the list.

**Bookseller** : Anything else?

**Student** : Yes. I would like to buy a pack of gel pens and two registers.

**Bookseller** : That will be a thousand rupees.

The student told the bookseller that (a) \_\_\_\_\_ books. The shopkeeper asked the student (b) \_\_\_\_\_. At that, the student gave the (c) \_\_\_\_\_. The bookseller then asked (d) \_\_\_\_\_ wanted to buy. The student replied in the affirmative and added that he (e) \_\_\_\_\_ and two registers. The bookseller said that (f) \_\_\_\_\_ rupees.

**8. Read the conversation given below and complete the paragraph that follows. Do any five. (5 marks)**

**Student** : May I come in sir?

**Headmaster** : Yes come in.

**Student** : Good morning, sir.

**Headmaster** : Good morning. How are you?

**Student** : Good, sir. I came to tell you that I have cleared my medical entrance exam.

**Headmaster** : That is very good. I am proud of you.

The student asked for (a) \_\_\_\_\_. The headmaster said that he (b) \_\_\_\_\_. The student (c) \_\_\_\_\_. The headmaster too wished the student good morning, and in addition, (d) \_\_\_\_\_. The student replied that he was good and that he had come to inform that (e) \_\_\_\_\_. At that, the headmaster said that that was very good and added that (f) \_\_\_\_\_.

**9. Read the conversation given below and complete the paragraph that follows. Do any five. (5 marks)**

**Kamaal** : Hello Jamal, how are you?

**Jamal** : I am fine and you?

**Kamaal** : I am fine too. When did you return from Bagerhat?

**Jamal** : Yesterday evening.

**Kamaal** : How did you enjoy your visit?

**Jamal** : It was a wonderful experience.

Kamaal wished Jamal and (a) \_\_\_\_\_. Jamal replied that he was fine and (b) \_\_\_\_\_. Kamaal replied that he, too, was fine and also asked (c) \_\_\_\_\_ from Bagerhat. Jamal replied that (d) \_\_\_\_\_. Kamaal then asked Jamal (e) \_\_\_\_\_. To this Jamal replied that (f) \_\_\_\_\_ experience.

**10. Read the conversation given below and complete the paragraph that follows. Do any five. (5 marks)**

**Interviewer** : So why do you want to be a computer engineer.

**Ravi** : Well, I have always been interested in computers.

**Interviewer** : I see. Do you have any experience?

**Ravi** : No, but I am a fast learner.

**Interviewer** : What kind of computer can you use?

**Ravi** : I can use Mac and I have also used Windows 10 once.

**Interviewer** : That's good.

Ravi recently attended an interview for the selection of a computer programmer. At the interview, he was asked (a) \_\_\_\_\_. To this question, he replied that (b) \_\_\_\_\_. When the interviewer asked him (c) \_\_\_\_\_, he replied that he (d) \_\_\_\_\_. Finally, the interviewer wanted to know (e) \_\_\_\_\_. Ravi replied that he (f) \_\_\_\_\_. The interviewer seemed to be pleased with his answers.



**Answers**

**REPORTING DIALOGUE**

1. (a) asked how he was (b) he was not so good  
 (c) asked what was wrong (d) he was just a bit nervous  
 (e) his preparation was going (f) was wonderful
2. (a) to enter (b) asked him to come  
 (c) wished the headmaster (d) asked what he wanted  
 (e) he had to collect his transfer certificate (f) it was with the head clerk
3. (a) asked how he was (b) he was fine and asked how Sujon was  
 (c) he was fine too (d) his career plan  
 (e) Rajib what his career plan was (f) he wanted to be an English teacher
4. (a) wanted to improve her command  
 (b) needed to do a lot of reading in English  
 (c) loses confidence when she has to speak in English and starts fumbling  
 (d) to practice speaking in English with her friends  
 (e) for her suggestion  
 (f) she was welcome
5. (a) he could help him (b) replied in the  
 (c) what he wanted to buy (d) he wanted a pair of sports shoes  
 (e) he had just the right pair for him and (f) he would buy them
6. (a) Rakib and asked how he was (b) how he was  
 (c) fine too (d) what Anis was reading about  
 (e) he was reading about the importance of planting  
 (f) the trees save us from floods
7. (a) he would like to buy some (b) which ones  
 (c) book list to the bookseller (d) if there was anything else the student  
 (e) wanted to buy a set of gel pens (f) the things cost a thousand
8. (a) permission to enter  
 (b) could come in  
 (c) wished the headmaster a good morning  
 (d) asked how he was  
 (e) he had cleared his medical entrance exam  
 (f) he was very proud of him
9. (a) asked how he was (b) asked Kamaal how he was  
 (c) Jamal when he had returned (d) he had returned the previous evening  
 (e) how he had enjoyed her visit (f) it was a wonderful
10. (a) why he wanted to be a computer engineer  
 (b) he had always been interested in computers  
 (c) whether he had any experience  
 (d) didn't but that he was a fast learner  
 (e) the kind of computer he could use  
 (f) could use Mac and had also used Windows 10 once

